

VERMONT CRAFTS COUNCIL'S **2024 OPEN STUDIO WEEKENDS** 10:00 – 5:00

SPRING, MAY 25 & 26 – FALL, OCTOBER 5 & 6

To be included in the tour booklet for Spring, register by **January 17** or for Fall, **June 18**

This registration is for _____ 5/25 & 26 _____ 10/5 & 6 _____ Both Today's Date: _____

1. Business: _____

Maker/Contact Name: _____ E-mail: _____

REPEAT? After completing above, Open Studio artists with NO CHANGES can skip to **#6 Buy an Ad.**

Address (where you get mail)

_____ Town: _____ Zip _____

We will send Open Studio news, updates and directions proof to you by e-mail.

Web Site _____ Ph: _____

2. Site Location (where you will be for the event) IF DIFFERENT THAN ABOVE ADDRESS:

We will use this to create our online Google map.

VT County: _____ Address _____

Town: _____ Zip _____ Ph: _____

3. Listing Choices. Fee is \$130 EXCEPT Guest Artist Basic \$65):

A. ___ Artist Studio. My site is my studio.

B. ___ Guest Artist. I'll be at someone else's site (\$65)

C. ___ Gallery, Exhibit, Art Center. Must promote Vermont artists during the event and be open until 5:00 both days.

D. ___ Group Site (which type?) **Must complete additional registration form.**

___ The site is home to several independent studios. Some of the artists here do not open their studios for Open Studio. (Does not apply if you are a single studio opening just your studio).

___ The site is not a studio and not a gallery, and artists are there only for Open Studio Weekend.

4. Directions (New or Changed)

Attach directions to your site from a major road or town. Include landmarks if helpful (note: VT does not have universal cell coverage). We will send you a "proof".

5. Choose 5 words (not phrases) that describe the work visitors will see at your site:

1. _____ 2. _____

3. _____ 4. _____ 5. _____

6. Buy an ad in the Vermont Open Studio Tour Guide! Ad design is included in the fee.

___ 2.4 X 2.4 \$185 ___ 2.4 X 4.8 \$355 ___ 2.4 X 8 \$650 ___ 4 X 8 \$950 ___ 9 X 8 \$1100

PAYMENT SUMMARY

SUPPLY OPTIONS - Plastic signs with wire frames \$11 each includes shipping).

Quantity ___ X \$11 = ___ These are trademarked and **can only be used** for our events. (Paper signs: no charge)

Wire Frames – Pick Up Only! \$2 each. Quantity: ___ X \$2 = ___

Ship Booklets, Posters, Paper Signs etc. - ___ \$35

We try to arrange for supplies to be sent to a central location in your area (but not guaranteed).

Registration Fees

ARE YOU A MEMBER? ___ Yes, I've included the fee \$75. ___ Yes, I'm already a member.

SPRING OPEN STUDIO: May 25 & 26. Due by **January 17** to be in the Spring booklet.

Check one: ___ A. or C. \$130, B. ___ Guest \$65. + ___ Booklet Ad. ___ Supply Total.

FALL OPEN STUDIO: October 5 & 6. Due by **June 18** to be in the Fall booklet.

Check one: ___ A. or C. \$130, B. ___ Guest \$65. + ___ Booklet Ad. ___ Supply Total.

TOTAL FEES ___ Payment Method? ___ Check ___ Visa/MC.

Card #: _____ Exp ___/___ Security _____

Please check the list to indicate agreement.

___ 1. Hours for Open Studio Weekend are from 10:00 to 5:00, Saturday and Sunday and you agree to be at your studio/site and available to visitors. **Galleries: You must be open until 5 on Sunday.**

___ 2. If you need to withdraw from OSW, please inform us ASAP. If you withdraw within 2 months of the event, we cannot give you a credit for your fees.

___ 3. You will use trademarked Open Studio yellow signs (including plastic signs) **for yourself only and only for the event in which you are registered.**

___ 4. Promotion of your Open Studio event is a task you share with the Vermont Crafts Council. Expect to invest in advertising directed toward your customers. Tips on our resources page.

___ 5. Wherever possible you are expected to pick up materials from headquarters in Montpelier, or a local contact in your area. We can ship your materials to you for **\$35 payable in advance.**

___ 6. **All Open Studio support is sent via email. Not getting these?** Please add our email to your "safe senders" list and contact us ASAP.

I understand and will follow these expectations:

Name: _____ Date ___/___/___

SEND THIS FORM: Vermont Crafts Council, 46 Barre St #6, Montpelier VT 05602 or scan and email.

Register and pay online via Squareup, Paypal or Venmo, if you prefer:

<https://www.vermontcrafts.org/join-open-studio/> Questions? vermontcraftscouncil@gmail.com.